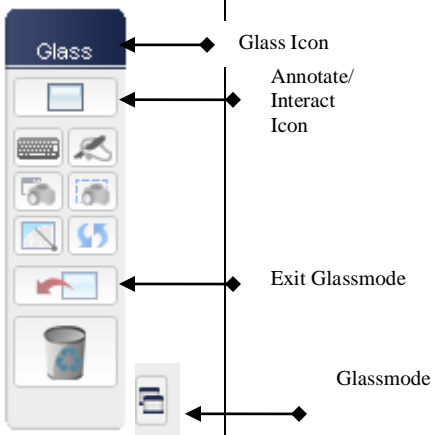
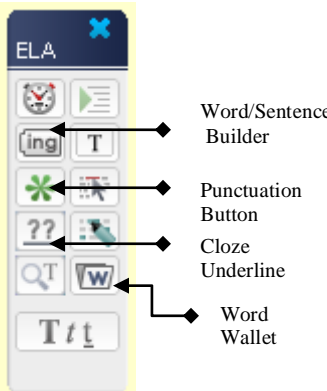




Quick Guide for Using EasiteachToolbars

<p>How to use: Glassmode</p> 	<p>To pull up Applications or Websites</p>	<p>Step 1: Open Easiteach. Step 2: Select Glassmode tool. Screen will go to desktop and the Glassmode tool bar will appear. Step 3: Click the Annotate/Interact icon. Step 4: Easiteach tool bar will appear. You can use Easiteach tools while in an application or websites. To go back to Easiteach. Step 5: Click the Grab Screen button. Window will appear, select Insert into new page, click ok. Step 6: Click Exit Glassmode button.</p>
<p>ELA Toolbar –</p> 	<p>To remove punctuation/capitalization</p>	<p>Step 1: Copy passage from document. Step 2: Open ELA Toolbar. Step 3: Paste passage using paste button on Easiteach Toolbar. (Passage will appear) Step 4: Click punctuation button on ELA toolbar. (Punctuation box will appear.) Step 5: Click Remove and select Punctuation button.</p>
	<p>To remove words and add to Word Wallet</p>	<p>Step 1: Copy passage from document. Step 2: Open ELA Toolbar. Step 3: Paste passage using paste button on Easiteach Toolbar. (Passage will appear) Step 4: Click Cloze Underline button. Step 5: Click on word(s) to remove. Step 6: Click on Word Wallet for list of words. Step 7: Click and drag words to passage.</p>
	<p>Word and Sentence Builders</p>	<p>Step 1: Click Word and Sentence Builder Cards. Step 2: Make selection of card type on left and card shape on right To create new cards: Step 2: Make selection of card shape on right and then click on card across</p>

		from Inflected Endings to type inside of card.
Math Toolbar 	Function Machine	<p>Step 1: Click on Function Machine button.</p> <p>Step 2: Click on Number line button or Fraction button to select numbers.</p> <p>Step 3: Click and drag number/fraction to the middle tray on the left or right side of machine.</p> <p>Step 4: Use up/down arrows to choose math symbol. Use up/down arrows to choose number.</p> <p>Step 5: Click the play button for answer.</p>
	Number lines	Click and drag
	Graphing	Click and drag
	Number Grids	Click and drag
Science Toolbar 	Graphic Organizers	Click and drag
	Image Source	To use projector, make sure it is connected and then click select from source list.